



Dear Minnetonka Family Collaborative Partner,

Thank you for dedication to the community and interest in the Minnetonka Family Collaborative. Attached to this letter you will find the RFP for the 2020-2021 Minnetonka Family Collaborative Grant Application. As you consider your application please keep in mind the vision and mission of the MFC:

Vision:

To be the best and most accessible intersection of needs and resources that leads to thriving youth and families in the Minnetonka School District.

Mission:

The mission of the Minnetonka Family Collaborative is to support and develop the well-being of all youth and families in the Minnetonka School District through partnerships with the community.

The following is a check list of all items that should be included with your grant application:

- ☐ Cover letter
- ☐ Cover sheet
- ☐ Proposal narrative
- ☐ Organization budget
- ☐ Project budget and budget narrative
- ☐ Financial statements (budget sheet, statement of activities (income and expense), statement of functional expenses)
- ☐ List of additional funders
- ☐ List of board members and their affiliations
- ☐ Brief description of key staff
- ☐ IRS determination letter
- ☐ Confirmation letter of fiscal agent (if applicable)

Please keep in mind the 2020 - 2021 MFC Grant Timeline:

- January 17th, 2020 - Public release of MFC Investment Program RFP
- February 21, 2020 – Deadline for completed RFPs (4:00 pm)
- March – Ten minute Q&A of applicants with Grant Review Committee – Date TBD
- May 8th, 2020 – Formal Board Recognition of review panel recommendations
- July 1, 2020 – Funding start date
- May 2021 – Final Report Due (approx. – date TBD)

Please note that all grant submissions are due by Friday, February 21stth at 4:00 pm.

All grant applications should be sent to:

Cari Lindberg, Minnetonka Family Collaborative Coordinator
Minnetonka District Service Center
5621 County Road 101
Minnetonka, MN 55345

Or by email to Carine.Lindberg@minnetonkaschools.org

If you have any questions, please feel free to contact Cari Lindberg at
Carine.Lindberg@minnetonkaschools.org

Thank you,

Cari Lindberg
Minnetonka Family Collaborative Coordinator