

**MINNETONKA SCHOOL BOARD STUDY SESSION**  
**District Service Center**

**January 26, 2023**  
**6:00 p.m.**

**AGENDA**

- 6:00      1.      Self Insurance Fund Update
- 6:20      2.      School Board Discussion on “Excellence in Leadership and Organizational Support” Goal

**CITIZEN INPUT**

**6:20 p.m.**      Citizen Input is an opportunity for the public to address the School Board on any topic in accordance with the guidelines printed below.

**GUIDELINES FOR CITIZEN INPUT**

Welcome to the Minnetonka School Board’s Study Session! In the interest of open communications, the Minnetonka School District wishes to provide an opportunity for the public to address the School Board. That opportunity is provided at every Study Session during *Citizen Input*.

1. Anyone indicating a desire to speak to any item about educational services—except for information that personally identifies or violates the privacy rights of employees or students—during *Citizen Input* will be acknowledged by the Board Chair. When called upon to speak, please state your name, address and topic. All remarks shall be addressed to the Board as a whole, not to any specific member(s) or to any person who is not a member of the Board.
2. If there are a number of individuals present to speak on the same topic, please designate a spokesperson that can summarize the issue.
3. Please limit your comments to three minutes. Longer time may be granted at the discretion of the Board Chair. If you have written comments, the Board would like to have a copy, which will help them better understand, investigate and respond to your concern.
4. During *Citizen Input* the Board and administration listen to comments. Board members or the Superintendent may ask questions of you in order to gain a thorough understanding of your concern, suggestion or request. If there is any follow-up to your comment or suggestion, you will be contacted by a member of the Board or administration.
5. Please be aware that disrespectful comments or comments of a personal nature, directed at an individual either by name or inference, will not be allowed. Personnel concerns should be directed first to a Principal, then to the Executive Director of Human Resources, then to the Superintendent and finally in writing to the Board.

**School Board  
Minnetonka I.S.D. 276  
5621 County Road 101  
Minnetonka, Minnesota**

**Study Session Agenda Item #1**

**Title: Self-Insurance Fund Update**

**Date: January 26, 2023**

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**EXECUTIVE SUMMARY:**

Minnetonka Independent School District 276 has been self-insured for employee health and dental insurance since July 1, 2002. Self-Insurance for health and dental benefits means the District has its own plan for health and dental benefits, and then contracts out third-party administration for the adjudication of claims. Premiums are contributed by employees out of their bi-weekly paychecks and by matching amounts from their fringe benefits compensation.

The School Board are the Trustees of the Self-Insurance Fund. There is a self-insurance advisory committee made up of representatives of all the employee groups of the District. This body makes recommendations to the School Board on annual premium levels and plan benefit levels for the School Board to consider when they are setting the annual premium rates and any plan design changes.

The Self-Insurance Fund has been very beneficial to both the District and employees. Since its inception, annual premium increases have averaged 3.17% over the first 22 years of the Self-Insurance Fund.

In FY22, the Self-Insurance Fund finished the year with a cash balance of \$12,736,837 and a fund balance after liability accruals of \$10,643,467.

Self-Insurance Fund activity for FY23 through December 2022 will be reviewed as well as an initial projection for the remainder of FY23.

Over the next five weeks the Self-Insurance Advisory Committee will be reviewing data to come up with a recommendation for premium levels for FY24.

Self-insured school districts are also required to solicit request for proposals for third party administrative services every two years. The Self-Insurance Advisory Committee will also be reviewing proposal submittals for third party administrator services during the next five weeks.

Recommendations on premium rates and third-party administrator services will be reviewed at the February 23 School Board Study Session with final recommendations for approval by the School Board at the March 9 School Board Meeting.

This timeline allows for compliance with the Affordable Care Act which requires premium rates and benefit levels to be known by plan participants at least 90 days before they go into effect.

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**RECOMMENDATION/FUTURE DIRECTION:**

The Self-Insurance Fund Update is presented for the School Board's information.

**Submitted by:**   
Paul Bourgeois, Executive Director of Finance & Operations

**Concurrence:**   
David Law, Superintendent

## DISCUSSION

**School Board  
Minnetonka I.S.D. #276  
5621 County Road 101  
Minnetonka, Minnesota**

### **Study Session Agenda Item #2**

**Title: Discussion on “Excellence in Leadership and  
Organizational Support” Goal**

**Date: January 26, 2023**

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#### **OVERVIEW:**

The School Board has set a goal to review policies and procedures surrounding community engagement. This Board-led discussion will focus on the School Board goal in this area.



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David Law, Superintendent